



2023-2024 Ella Baker Trainer Application Components

All applications must be received by **August 1, 2023**. Late or incomplete applications will not be considered for the 2023-2024 service year. Applicants should review the Ella Baker Trainer Service Opportunity Description and training requirements prior to completing the application.

Requirements

- **Current Headshot Photograph**
- **Cover Letter** (1 page) **and Comprehensive Resume** (no more than 2 pages)
- **Three Required Recommendations:** Letters must be on company letterhead (if possible) and include writer's contact information.
 - A. Letter of Recommendation that speaks to your most recent CDF Freedom Schools work experience. This letter should be completed by your CDF Freedom Schools supervisor (i.e., Site Coordinator, Project Director, or Executive Director). If you did not work for a CDF Freedom Schools program during the summers of 2019, 2020, 2021, 2022, or 2023, please provide an additional letter of recommendation that speaks to your professional or community involvement working with children.
 - B. Letter of Recommendation that speaks to your professional and/or academic involvement.
 - C. Letter of Recommendation that speaks to your community involvement.
- **Official College Transcript** (current college/graduate students only) – Applicants currently enrolled in school must submit an official transcript from their current college or university.
- **Employment Verification** – Applicants with current employment must submit an employment verification letter from their employer. The letter should verify employment and include, at a minimum, the applicant's position, start date, job responsibilities, and brief comments about overall job performance. This letter should also include the employer's support for participating in the Ella Baker Trainer service opportunity.
- **Essay Prompt** - Your response should be no more than 1000 words. The selection committee will assess your writing ability and thoroughness of content. Responses should be typed and double spaced.
 - Briefly discuss a current issue impacting your local community/the nation. How would serving as an Ella Baker Trainer help to bring resolution to the issue? Discuss any efforts you've been engaged in and executed towards supporting this specific issue/cause.
- **Creative Video Presentation** – Applicants should submit a **creative** video, not to exceed 3 minutes. Videos should include, but are not limited to, details about you, explanation of your interest in the Ella Baker Trainer position, skills and talents; closing statement of why you

should be selected.

Please direct all questions and concerns to Bridget G. Hall at bhall@childrensdefense.org.